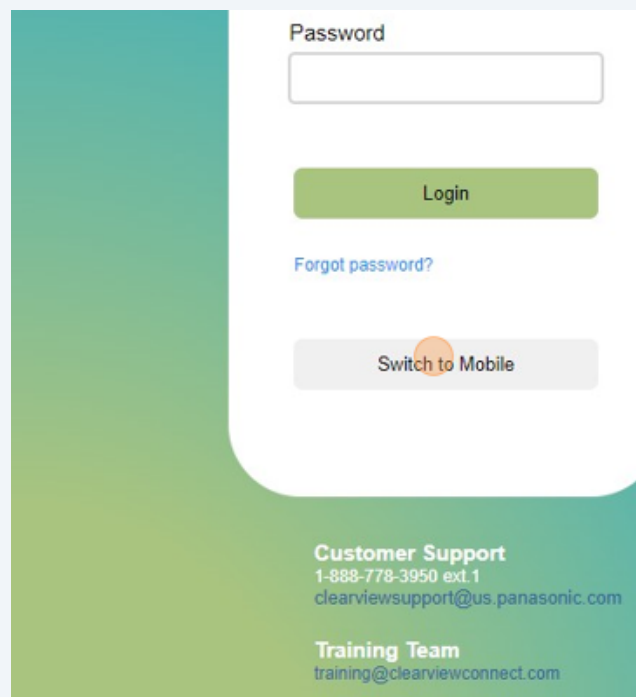


Entering physical counts through the CLEARVIEW mobile application

The CLEARVIEW mobile application makes entering physical counts into count sheets a breeze. Avoid errors from filling in printed count sheets and then copying the figures to CLEARVIEW. By opening the application on your cellphone, you can enter physical counts on the go. And best of all, it is accessed through your browser - no need to install yet another app on your phone.

- 1 Navigate to the CLEARVIEW login page <https://qssweb.com/>

- 2 Tap **Switch to Mobile**.

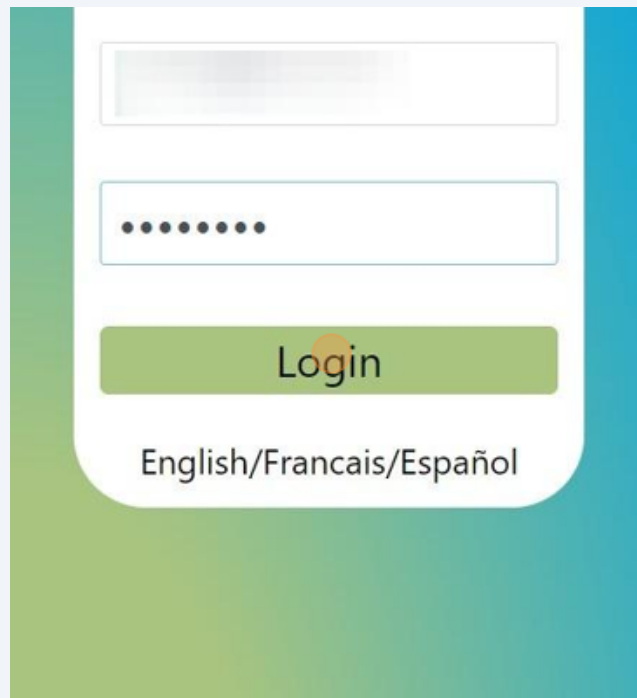


The screenshot shows a login form with a white background on a green gradient background. The form contains a 'Password' label above a text input field, a green 'Login' button, a blue 'Forgot password?' link, and a grey 'Switch to Mobile' button. An orange circle highlights the 'Switch to Mobile' button. At the bottom of the form, there is contact information for 'Customer Support' and 'Training Team'.

Customer Support
1-888-778-3950 ext.1
clearviewsupport@us.panasonic.com

Training Team
training@clearviewconnect.com

3 Enter your username and password, and tap **Login**.

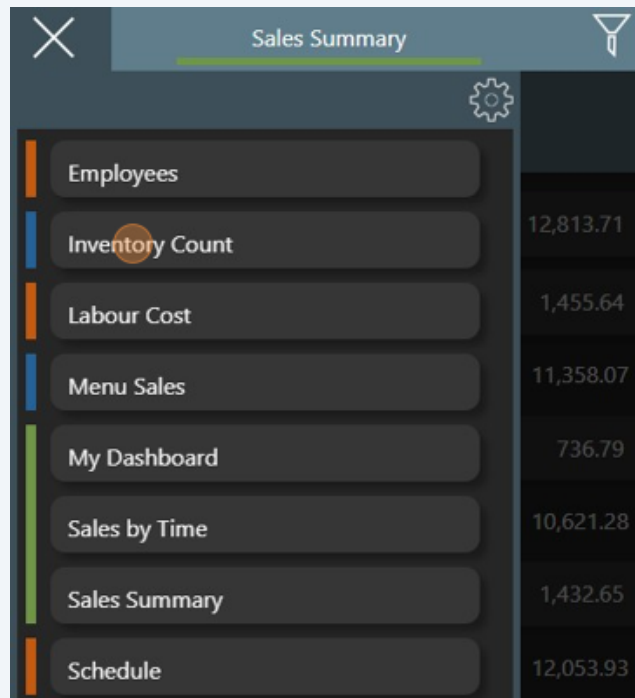


4 Tap the hamburger menu in the top-left corner.

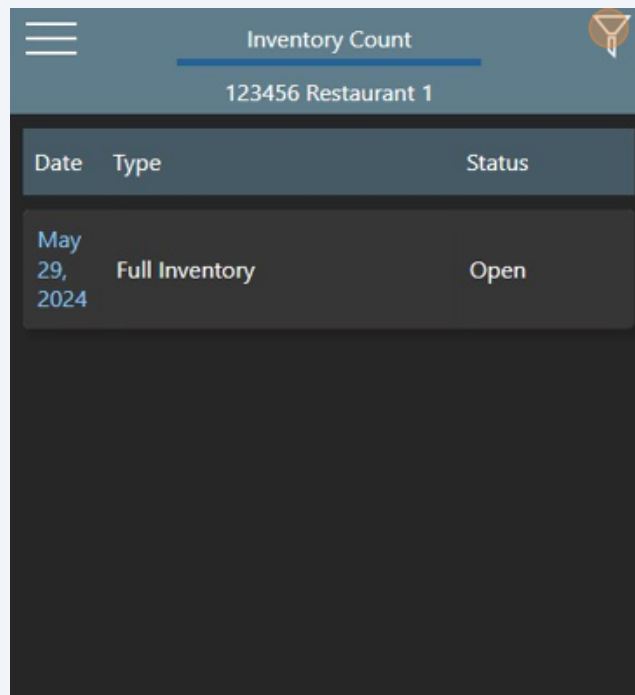
A screenshot of a mobile application showing a "Sales Summary" report. The report is displayed on a dark background with white text. At the top, there is a hamburger menu icon on the left and a funnel icon on the right. The title "Sales Summary" is centered, followed by "123456 Restaurant 1" and "May 22, 2024". Below this is a table with the following data:

=	Gross Sales	12,813.71
-	Adjustments	1,455.64
=	Adjusted Gross	11,358.07
-	Deductions	736.79
=	Net Sales	10,621.28
+	Adjustments	1,432.65
=	Expected Deposit	12,053.93

5 Tap **Inventory Count**.



6 Tap the filter icon.



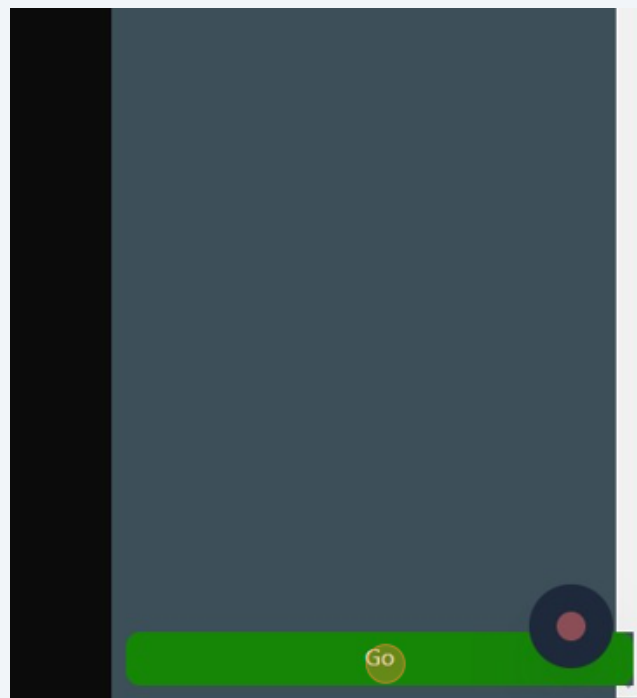
7

Tap the store name, and select the store for which you want to enter the count from the drop-down.



8

Tap **Go**.

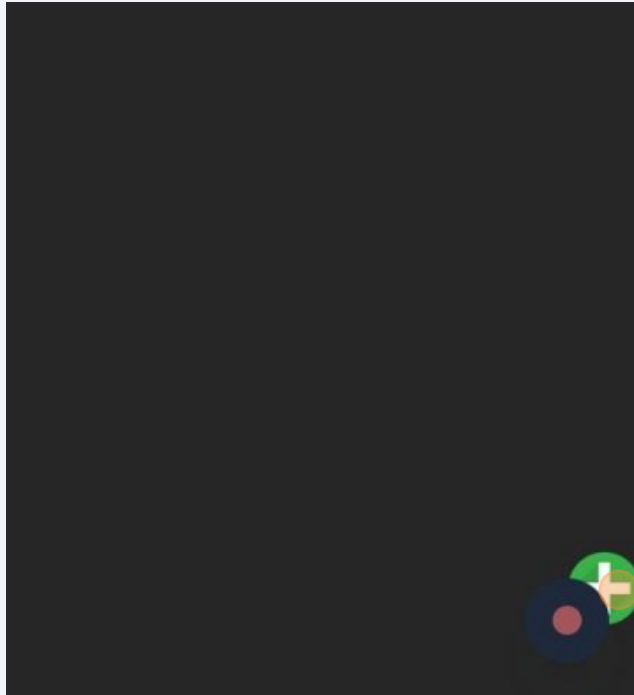


9

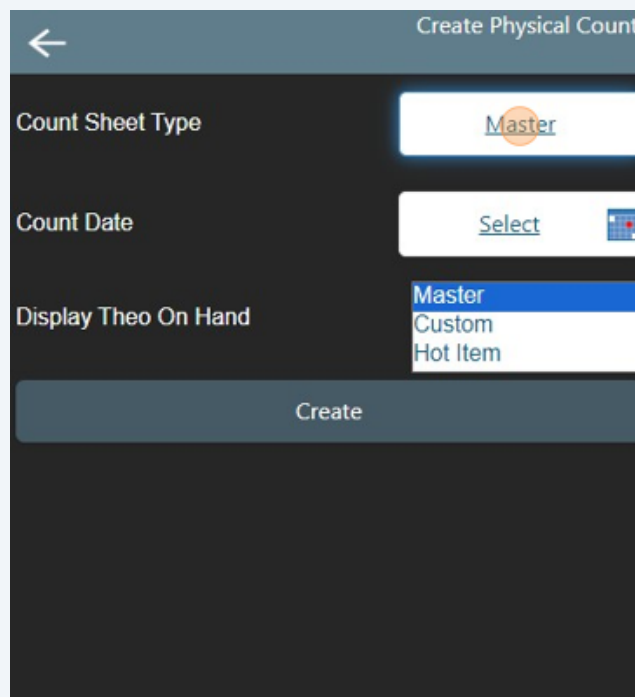
If a count was already created and you just need to enter the physical counts, skip to step 15.

Date	Type	Status
May 29, 2024	Full Inventory	Open

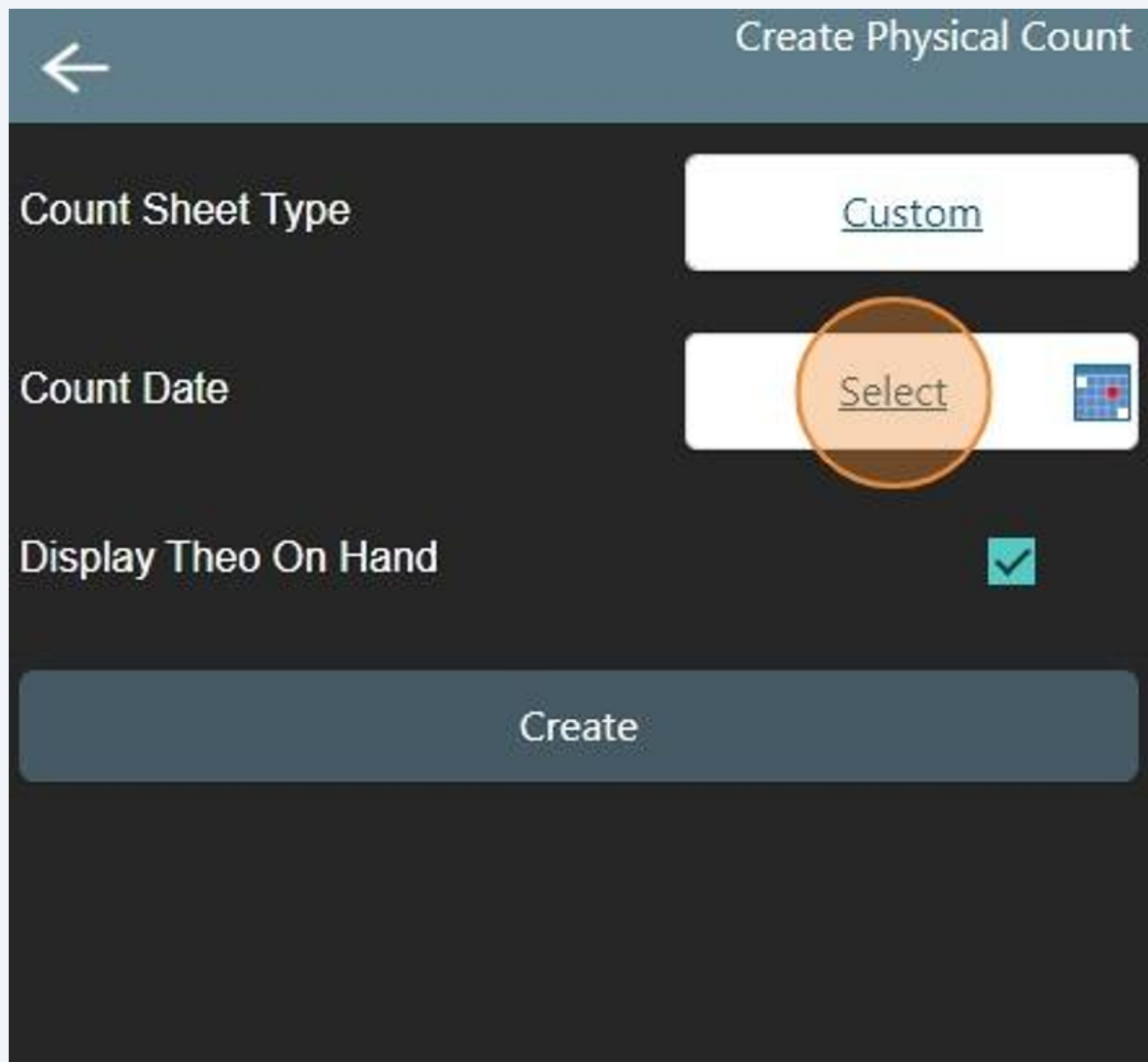
- 10 Tap the add (+) icon in the bottom-right corner to create a new count.



- 11 Tap the **Count Sheet Type** and select the type of count you want to create from the drop-down.



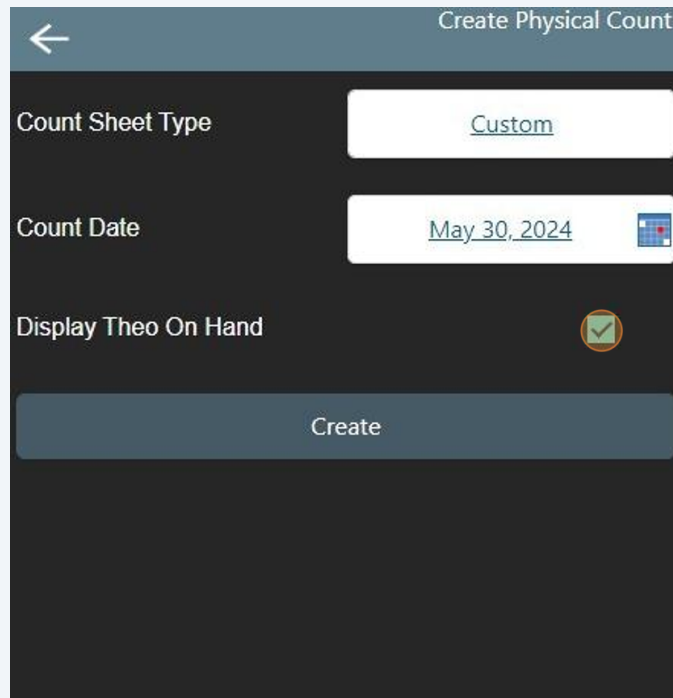
12 Tap **Select** and select the **Count Date** from the drop-down.



The screenshot shows a mobile application interface for creating a physical count. At the top, there is a dark blue header with a white back arrow on the left and the text "Create Physical Count" on the right. Below the header, the form has a dark background. It contains three main sections: "Count Sheet Type" with a white input field containing the text "Custom"; "Count Date" with a white input field containing the text "Select" and a small calendar icon to its right; and "Display Theo On Hand" with a teal checkmark icon to its right. At the bottom of the form is a large, dark blue button with the text "Create" in white. A circular orange callout with a white border is positioned over the "Select" text in the "Count Date" field, highlighting it.

13

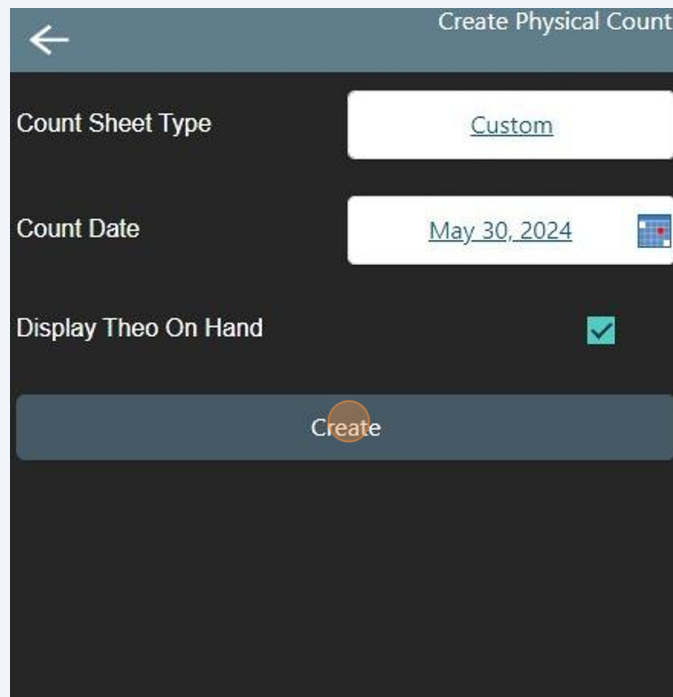
Remove the checkmark from **Display Theo On Hand** if you don't want the expected quantities to display in your sheets.



A screenshot of a mobile application interface titled "Create Physical Count". The interface has a dark background. At the top, there is a back arrow on the left and the title "Create Physical Count" on the right. Below the title, there are three input fields: "Count Sheet Type" with a dropdown menu showing "Custom", "Count Date" with a date picker showing "May 30, 2024", and "Display Theo On Hand" with a checked checkbox. At the bottom, there is a large "Create" button.

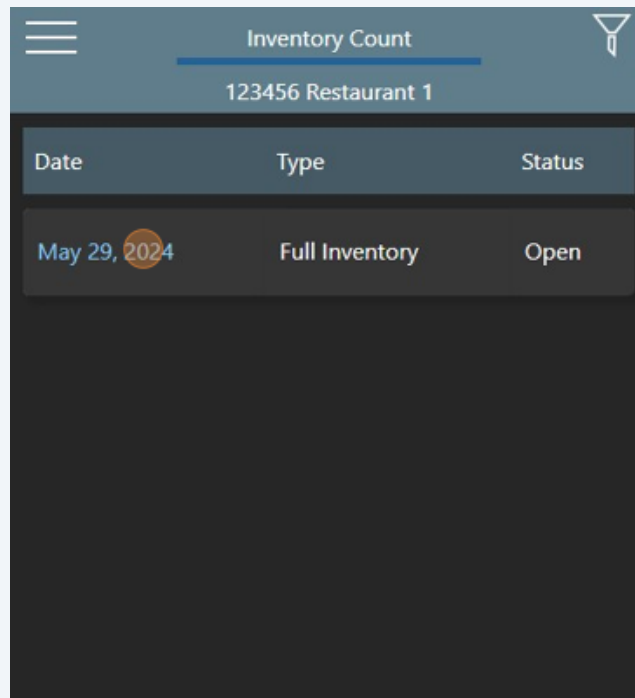
14

Tap **Create**.

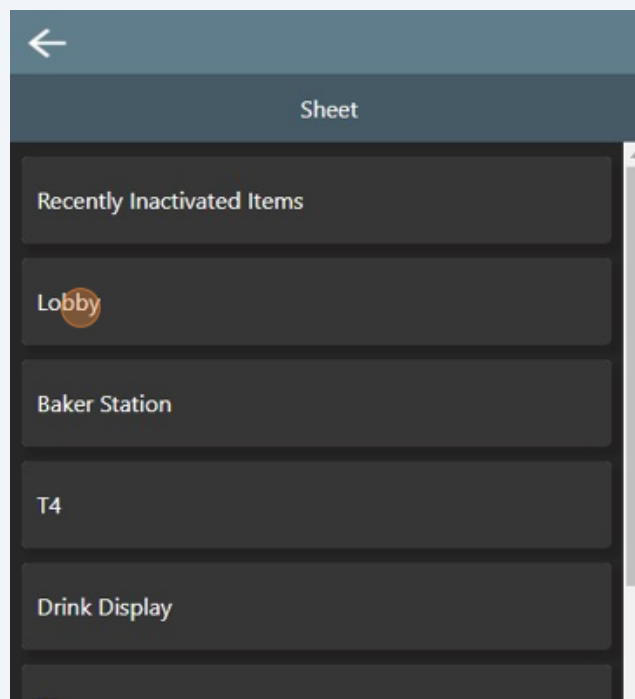


A screenshot of the same mobile application interface as in step 13. The "Display Theo On Hand" checkbox is now unchecked. The "Create" button at the bottom is highlighted with a circular orange glow, indicating it is the next step to be tapped.

15 Tap the date the count was created.

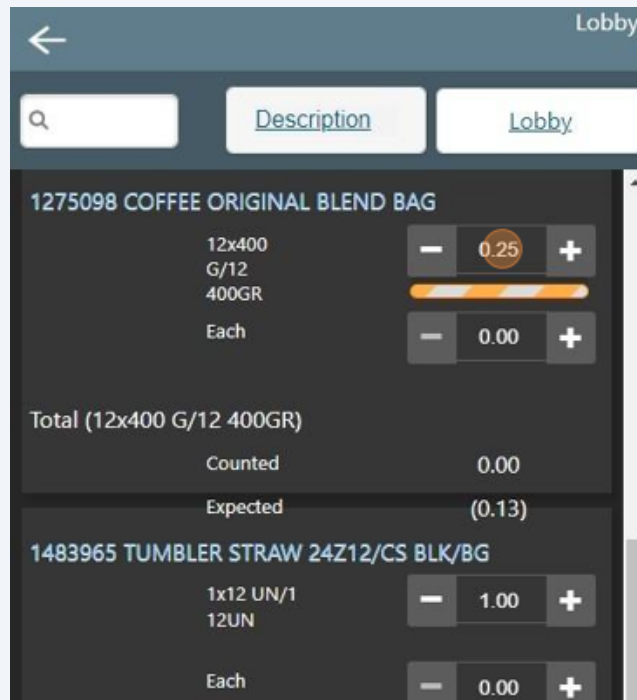


16 Tap on the name of the count sheet you want to fill.



17

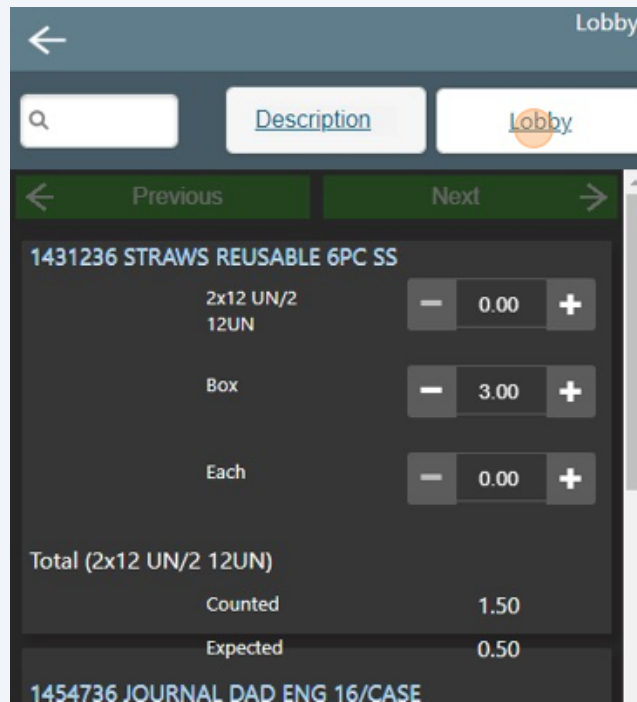
Tap on the figure for the package size and enter your physical count, for each of the inventory items on the sheet.



You can also tap on the + and - buttons to increase and decrease the count, respectively.

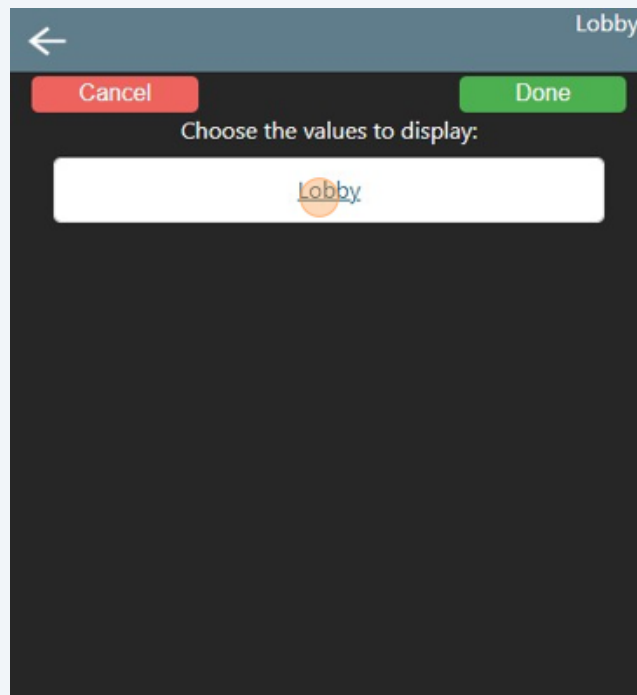
18

Once you have entered all your physical counts into the sheet, tap the name of the sheet.

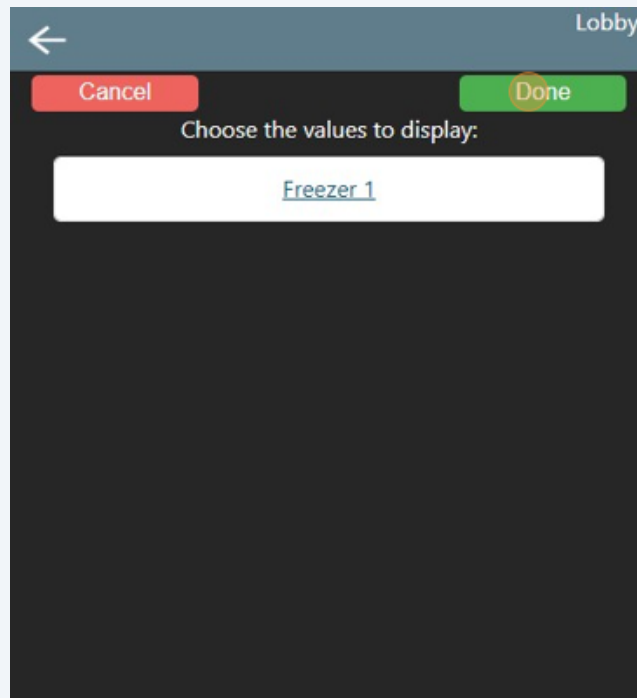


19

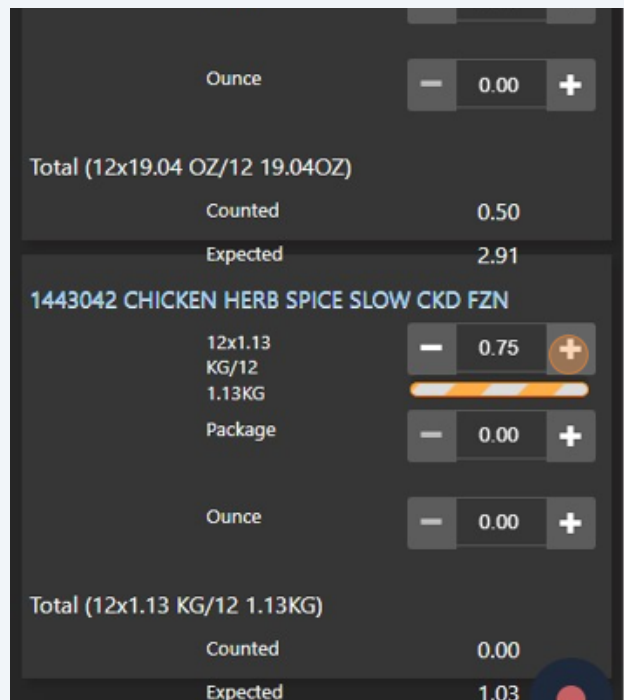
Tap the name of the sheet on the next screen as well, and select the sheet that you want to enter the physical counts next, from the drop-down.



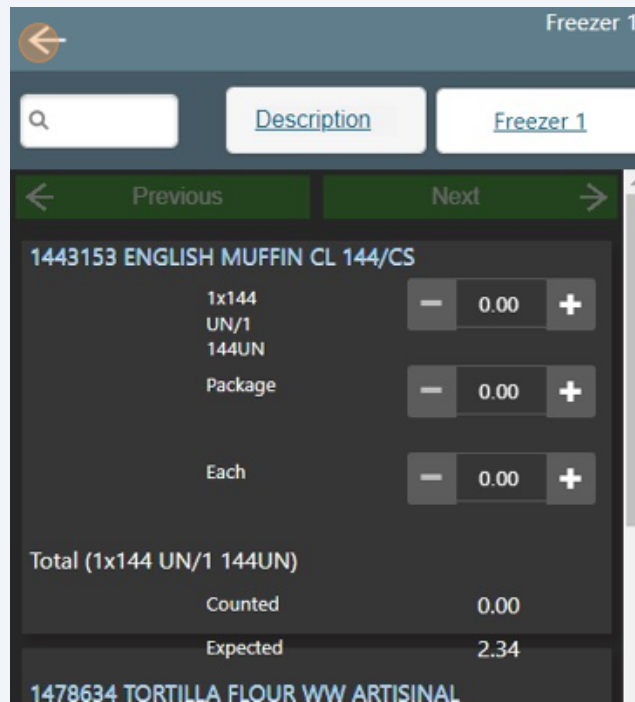
20 Tap **Done**.



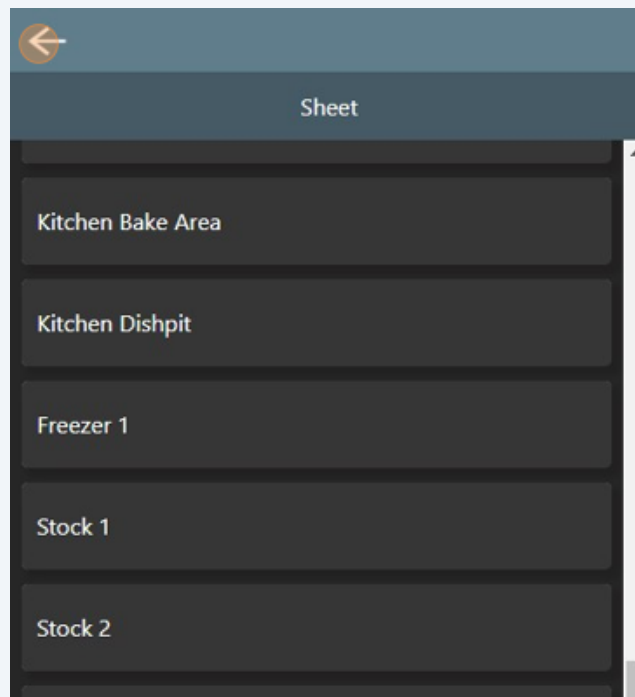
21 Repeat steps 17 to 20 for each count sheet you need to fill.



22 Once you're done entering all the counts, tap the back button.



23 Tap the back button at the next screen to exit the count sheets.





Counts cannot be *closed* (registered and locked) through the mobile application. You need to access the count through the regular CLEARVIEW application to *close* it.